



Product-change guide

Tell the awards team about changes that could affect the recognised product or the information in its record.

Identify the type of change

Change	Material to provide
Factual correction	Existing detail, corrected detail and supporting source
Formulation, sensor, algorithm or material	Old and new specifications and the effect on claims and evidence
Interface, instructions or warnings	Changed documents and the effect on user tasks or understanding
Intended users or use	Proposed difference and evidence supporting it
Additional model	A comparison with the assessed model and relevant findings
Discontinuation or market withdrawal	Affected models, markets and product-availability information

Prepare the comparison

Give the Award ID, actual change date, affected models and markets, old and new details, and the evidence relevant to the difference. Identify the correction requested for the public record.

Report before extending award use

Do not apply the mark to an altered product or additional model while the scope is unconfirmed. A common brand or enclosure does not establish equivalence. The team considers whether the original award remains supported, a correction is sufficient or further review is needed.

Record and status

Material findings can lead to further questions, review, suspension or withdrawal with reasons and a route to respond. Significant public changes appear in the record history. Discontinuation alone is not a finding that an award was improperly made.

Next steps

[Report a change](#)

[Read product-change information](#)