



Entry checklist

Use this checklist alongside your files before submitting a product.

Product and authority

- ☐ The responsible legal organisation and manufacturer are identified.
- ☐ The contact is authorised to apply; an agent's written authority is included where needed.
- ☐ The product name, model or formulation and relevant software versions agree across the application.
- ☐ Supply markets, category and intended users are stated.
- ☐ One primary use context is selected and any secondary context is supported.

Claims and evidence

- ☐ Each principal claim has a reference to a file and relevant page or finding.
- ☐ Methods, conditions, findings and limitations are included.
- ☐ Differences between the studied and entered product are explained.
- ☐ Relevant contrary findings, funding and author relationships are disclosed.
- ☐ Important user tasks and any assistance are addressed.

Instructions and ongoing use

- ☐ Current labels, instructions and warnings are supplied.
- ☐ Setup, interpretation, cleaning and maintenance are explained where relevant.
- ☐ Consumables, subscriptions, training and support arrangements are clear.
- ☐ Reliability information and material product concerns are included.

Files and public information

- ☐ Every file opens, is relevant and is within the upload limits.
- ☐ Unnecessary personal information has been removed.
- ☐ Rights to supply the files and publish the product image are confirmed.
- ☐ Private evidence is separate from the proposed public summary.
- ☐ The public details and declarations have been checked.

Submit your entry

Submission fixes the application and creates a receipt. Keep the reference and follow questions through your account. Entry is free and no sample is required.

Next steps

[Start or resume an entry](#)

[Prepare your entry](#)