



Data and confidential-material guide

Provide relevant evidence and keep unnecessary personal information out of your application.

Public and private information

Public after confirmation and publication	Private case material
Product and responsible organisation	Contact and account details
Assessed version, users and recognised context	Source evidence and attachments
Citation, evidence scope and award status	Reviewer assessments and case messages
Award ID and certificate information	Optional-order contact and delivery details

Keep private study details out of the proposed public summary.

Remove unnecessary identifiers

Use anonymised or appropriately de-identified material. Remove names, patient numbers, emails, faces and locations unless necessary and lawfully authorised. Do not upload full medical records to illustrate a task.

Check your rights

Confirm permission to share each file. Identify sensitive material and access restrictions. The programme must be able to retain evidence needed to justify its decision.

Files, demonstrations and access

Use PDF, JPEG, PNG or AVIF within the [upload limits](#). Demonstration links need HTTPS, product versions, expiry and access restrictions. Do not submit executables, production credentials or unrestricted live-system access.

Retention and withdrawal

[Privacy](#) explains retention for drafts, applications, public records and security logs. Withdrawal stops progress; evidence needed for decision integrity, disputes or obligations is retained.

Report a disclosure concern

Use [Contact](#) with the reference and a concise account. Exclude passwords, keys and unnecessary sensitive material. Supply requested case evidence through your account.

Next steps

[Read the privacy notice](#)

[Prepare your entry](#)